



**Office of General Counsel
Risk Management
Human Resources**

**Nicolette Dioguardi, Esq.
General Counsel
Vice President**

October 28, 2015

Michael Brown
c/o Zachary Swisher
Peterson, Conners, Fergus, and Peer, LLP
Two Miranova Place, Suite 330
Columbus, OH 43215

Subject: Status of your client's (Michael Brown) employment with Hocking College

Dear Mr. Swisher:

Please be advised that as of Wednesday, October 28, 2015, the position Mr. Brown held as Executive Director, Public Relations, Marketing and Community Relations has been terminated and eliminated.

His paid administrative leave status will end Wednesday, October 28, 2015, at 5:00 p.m.

Please have him, or you on his behalf, make arrangements with Human Resources to return keys or any other Hocking College Property.

Mr. Brown's rights concerning COBRA or other benefits associated with the ending of his employment at Hocking College will be sent under a separate letter to you, and pursuant to COBRA regulation, Mr. Brown should expect direct communication about these benefits from Hocking's third party carrier.

Respectfully,

Nicolette Dioguardi
General Counsel, VP Risk Management and HR Director

c: Betty Young