

From: [Tackett, Kelli](#)
To: [Biancamano, John](#); [Johnson, Jennifer](#); [Schultz, Sheila](#)
Subject: Employment Amendment - Shaffer
Date: Wednesday, May 10, 2017 9:50:27 AM
Attachments: [Contract Amendment ^ Shaffer ^ 5.2017.pdf](#)

Good morning, All –

Please find attached an amendment to Deb Shaffer’s employment contract. Thanks!

Kelli

Kelli Tackett

Presidential Assistant

Ohio University

740-593-9754 | tackettk@ohio.edu

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From: [Johnson, Jennifer](#)
To: [Descutner, David](#)
Cc: [Biancamano, John](#)
Subject: FW: 2nd Amendment to Deb Shaffer's Employment Agreement
Date: Monday, May 8, 2017 4:40:00 PM
Attachments: [Shaffer Vice President for Finance Second Amendment to Employment Agreement 022417.docx](#)

Hello,

Attached please find the 2nd amendment for Deb Shaffer.

Thanks,

Jen

Jennifer C. Johnson
Associate General Counsel
Office of Legal Affairs
160 West Union Street Office Center, Rm. 150
1 Ohio University
Athens, OH 45701
Phone: 740-593-9965
Fax: 740-566-8104
Email: johnsj16@ohio.edu

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From: Johnson, Jennifer
Sent: Friday, February 24, 2017 4:05 PM
To: Biancamano, John <biancama@ohio.edu>; Wolfort, David <dwolfort@olysteel.com>
Cc: Descutner, David <descutne@ohio.edu>; Bendl, Colleen <bendl@ohio.edu>
Subject: RE: 2nd Amendment to Deb Shaffer's Employment Agreement

Hello,

Please use the attached draft. I fixed a typo.

Sorry,

Jen

Jennifer C. Johnson
Associate General Counsel
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Athens, OH 45701
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Fax: 740-566-8104
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From: Biancamano, John

Sent: Friday, February 24, 2017 3:49 PM

To: Wolfort, David <dwolfort@olysteel.com>

Cc: Descutner, David <descutne@ohio.edu>; Bendl, Colleen <bendl@ohio.edu>; Johnson, Jennifer <johnsj16@ohio.edu>

Subject: FW: 2nd Amendment to Deb Shaffer's Employment Agreement

Chair Wolfort,

Per your request to Colleen Bendl, I am sending you an amendment to Deb Shaffer's contract. See Jen Johnson's explanation below.

-- John B.

John J. Biancamano | General Counsel | Ohio University

1 Ohio University | Athens, Ohio 45701-2979

Office: 740.593.2626 | Fax: 740.593.0200 | Cell: 614.448.8008

biancama@ohio.edu

From: Johnson, Jennifer

Sent: Friday, February 24, 2017 3:30 PM

To: Biancamano, John <biancama@ohio.edu>

Subject: 2nd Amendment to Deb Shaffer's Employment Agreement

Hi John,

As you are aware, David Wolfort requested (through Colleen Bendl) to have Deb Shaffer's contract amended with a \$100,000 longevity bonus. I have drafted language to address this request. In addition, because we are reopening her contract and have restructured reporting lines recently, I am taking the opportunity to clean up that language as well. In Reporting Structure, I added "with the exception of Culinary Services" after Auxiliaries. And in Responsibilities, removed Information Technology.

Please let me know if you have any questions or concerns.

Thank You,

Jen

Jennifer C. Johnson

Associate General Counsel

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